Pimmix

The export module

Contents

Here you will find everything you need to know about how the export module works and what it can do. From the basics to all its features: **we take you through it step by step.**

03 Introduction

04 Where can I find the export module?

05 How do I create a new export?

06 Basic configuration

08 Define the selection

09 Select specifications

10 Exporting

11 Tips & tricks



Introduction

The export module is the perfect solution for mapping out **data based on a specific selection.**

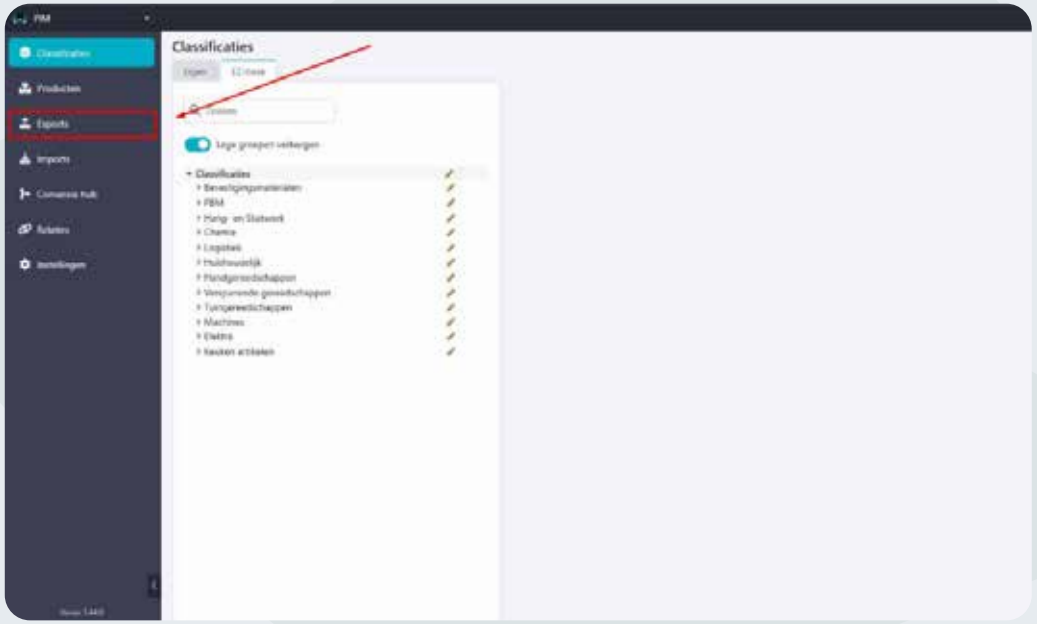
Based on your classifications, you choose which products you want to export. You then receive these products in an Excel file, including all the specifications you want to include.

Exporting product data to Excel files can serve many purposes.

You can also import the Excel files back into the Pimmix import module.



Where can I find the export module?



The **export module** is located in the Pimmix main menu on the left side of the screen.

1. The main menu is always on the left.
2. **'Exports'** opens the export module.
3. Here you will find the content of the selected section.

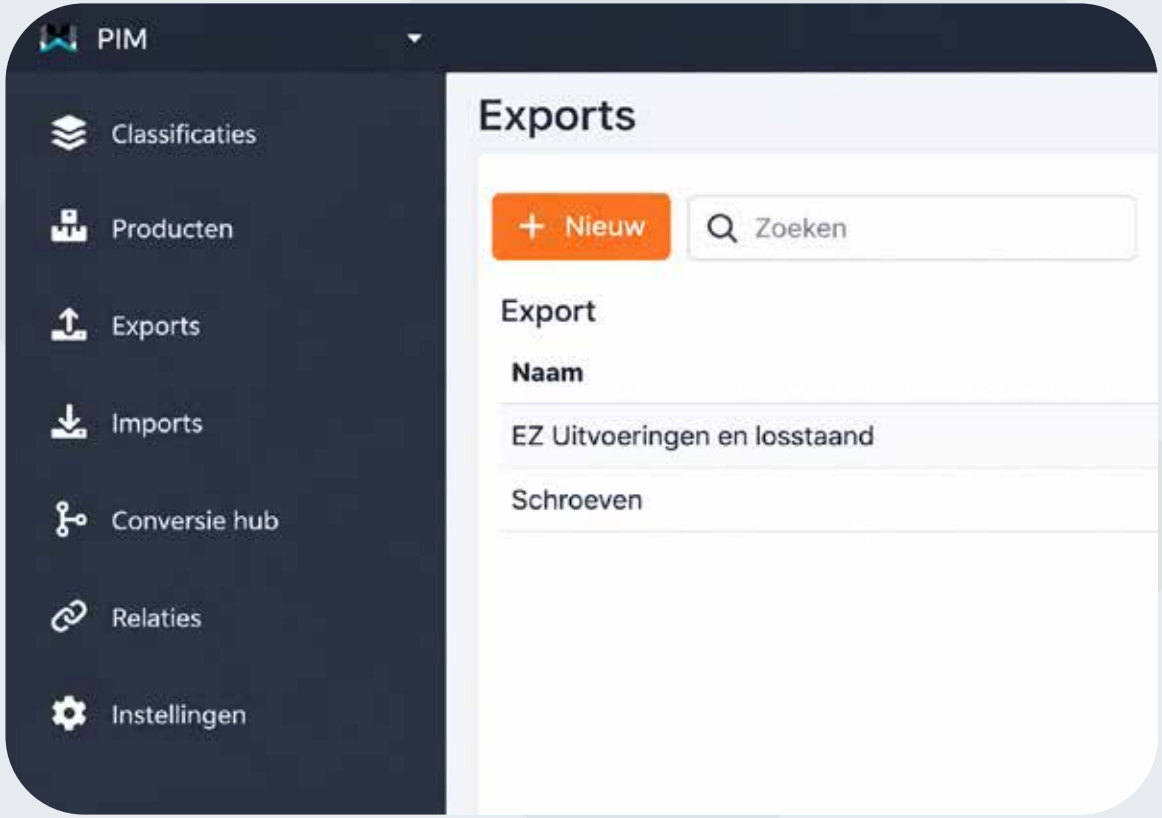
How do I create a new export?

Once you land in the export module, you are immediately in the **export overview**.

1. Click **'Exports'** in the main menu.

2. Then click the **'New'** button.

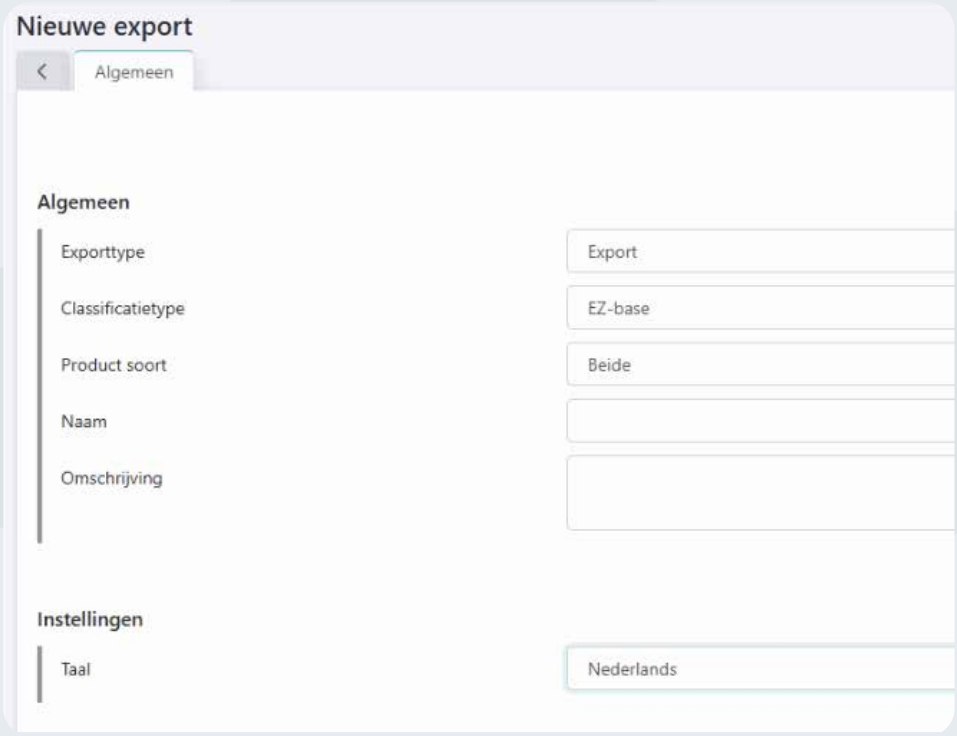
3. You then arrive in a new screen called **'New export'**.



Basic configuration

We will now set up the basic configuration using a few fields.

1. The export type must always be set to **'Export'**.
2. In the **'Classification type'** field, we recommend choosing the classification tree that will also be leading on the webshop. If you have other purposes, choose a different classification tree as needed. In our case we choose the EZ-base tree, since we want to use it on the webshop.
3. We set the product type to **'Both'**. This way you receive all items in your export. (Regular SKUs, cluster items and the variants/SKUs within a cluster)

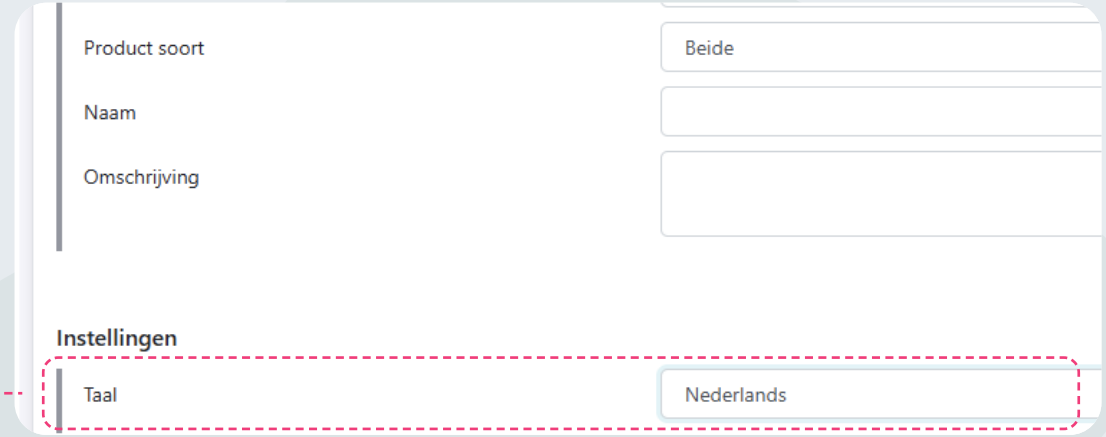


Basic configuration

4 In the **'Name'** field, enter the name of your export, so that you can easily find your previously created export selection by its name later and use it again.

5 The **'Description'** field is optional. You can use it to explain what the export is for, so that your colleagues, for example, also understand its purpose.

When all fields are set correctly, we click **'Save'** at the top right of the screen.



⚠ Look out! Multiple languages?

Always check that the **'Language'** field is set to the correct language. This is the language in which the product data will be exported. If you want to export multiple languages, you need to create multiple exports in different languages.

Define the selection

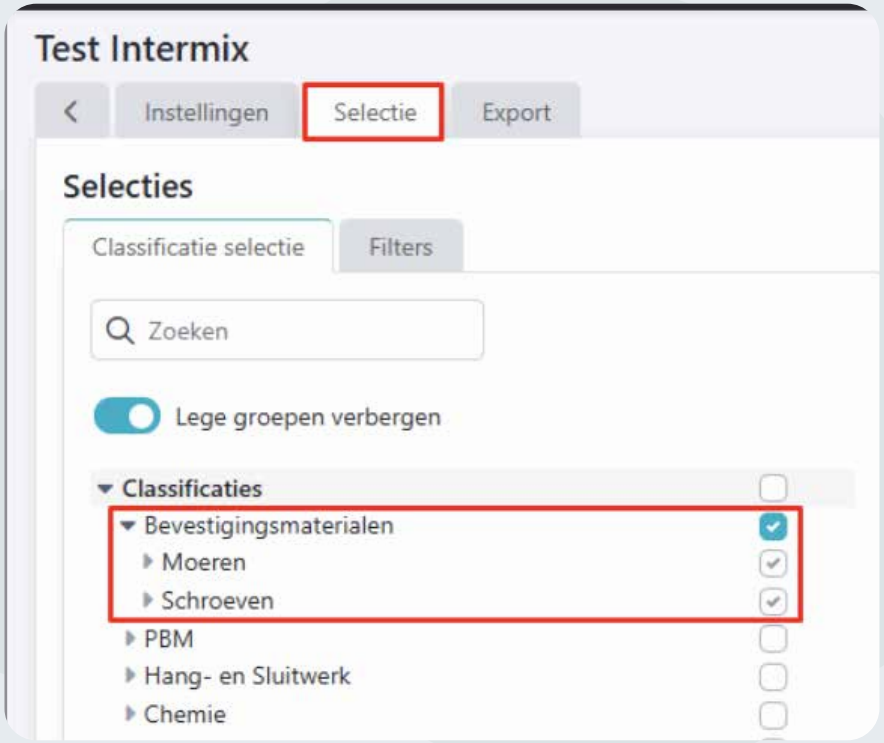
Now that the basic configuration has been set and saved, several tabs have appeared on the page. Now go to the **'Selection'** tab.

Then, based on your classifications, tick the selection you want to export.

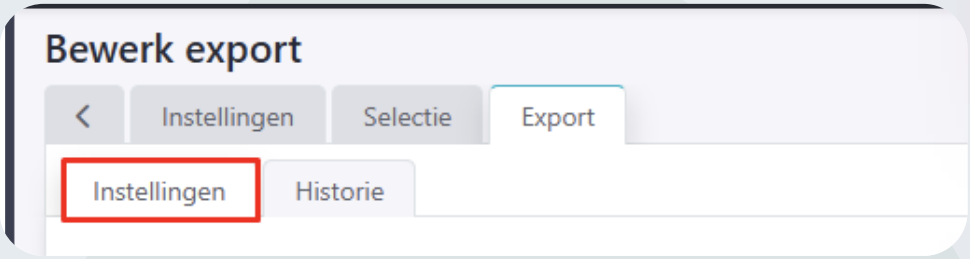
Note!

We recommend exporting no more than one classification at a time to keep your export as fast as possible.

If you want an even more specific export, you can also create an export per subclassification.

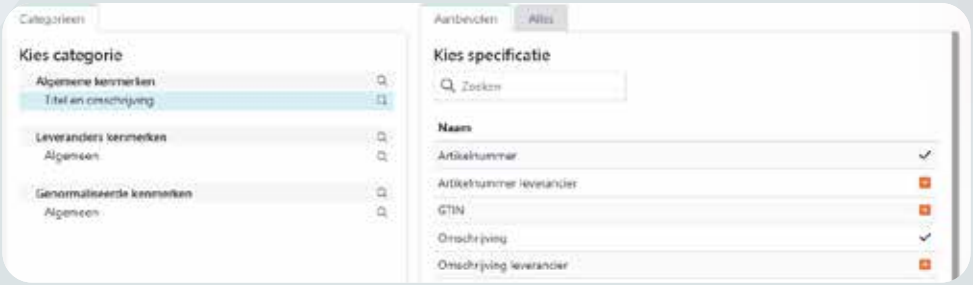


Select specifications

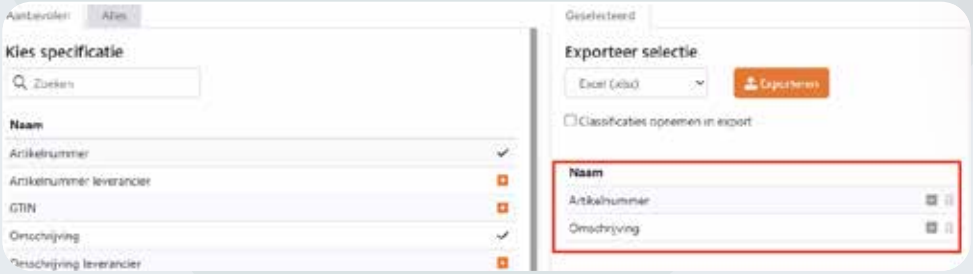


1 Now that the desired products are in your selection, we can go to the **'Export'** tab.

You will land straight in the **'Settings'** subtab. If not, go to **'Settings'**.



2 Then choose, for each specification category, **which specifications** should be included in the export.



3 On the right side of the screen you will find a summary of the selected specifications.

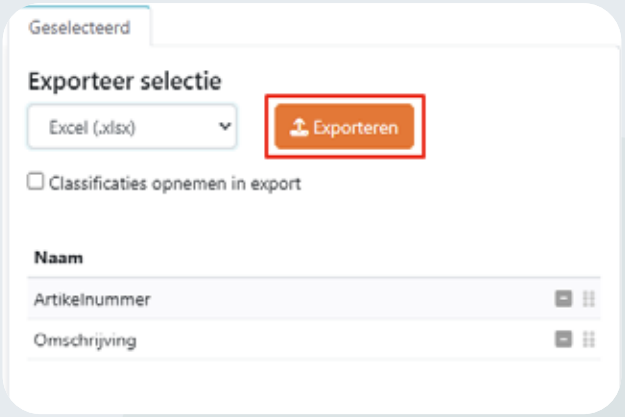
Exporting

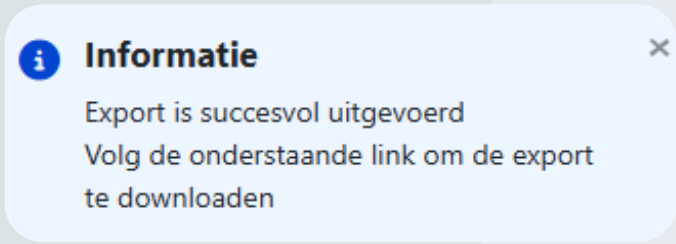
Now that everything is configured, we can start exporting. The button is on the right side of the screen, above the summary of the selected specifications.

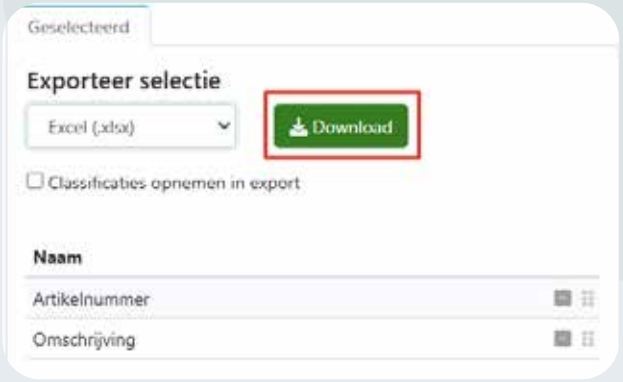
1. Once you have clicked the button, a notification appears saying that the export is being processed.

   Here is an example of the notification:

2. After a short while, the orange **'Export'** button will have changed into a green **'Download'** button.







You can use this button to download the Excel file.

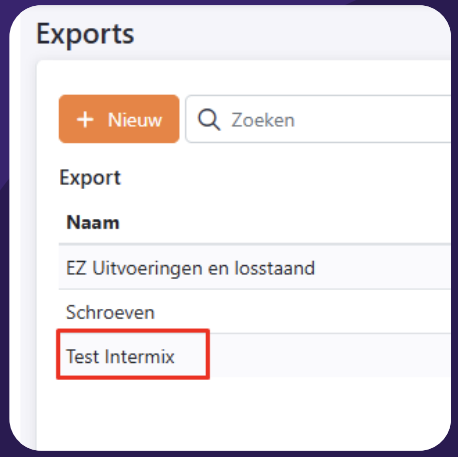
Tips & tricks

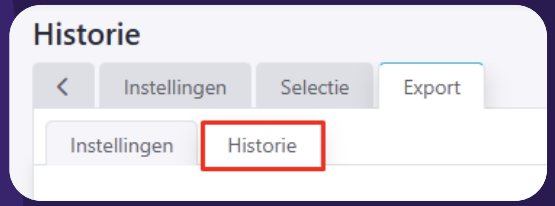
If the export contains a large selection of products and specifications, processing may take a little longer. Instead of waiting, you can carry on with other tasks in Pimmix.

When the export is ready, a notification pop-up will automatically appear on your screen. You can then go back to the export module. In the export overview, click the export that has just been processed.

Then go to the **'History'** tab, which is located under the **'Export'** tab.

Then click the **download icon** on the right side of your screen to download your recently created export.







Questions?

**Get in touch with us,
we are happy to help!**

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